



**VISA APPLICATION TO CHINA**

All foreigners must obtain an entry visa before proceeding to China. You are strongly recommended to process the application **one month before departure** from the country of origin.

**Requirements:**

All applicants for visa are required to have **Hotel Booking Confirmation Letter + visa Invitation Letter**. Please make your hotel reservation with us through <https://www.orient-explorer.net>, and then fill up the form below. Our company Orient Event Service will coordinate and forward the Invitation Letter to you by email within 1-7 working days.

**ATTENTION:** Passport must be valid for at least **SIX MONTHS** beyond the intended date of entry into China. Final visa application result will be determined fully by the Chinese Embassy.

**The cost to** issue Business Visa Invitation Letter is **RMB180** per person (completed in 2 working days); cost of Official Visa Invitation Letter is **RMB500** per person (7 working days after full document received).

**Visa Invitation Letter Application Form**

Event to attend in China: _____	
Full name as in passport: _____	
Nationality: _____	Sex: _____
Passport No. : _____	Expiry date: _____
Date of Birth : _____	Place of Birth: _____
Entry China Date: _____	Exit China Date: _____
Company Name : _____	Position in the company _____
Address in full: _____	
Tel : _____	Fax : _____
Contact Person : _____	
<b>Nearest China Embassy or consulate to apply visa :</b> _____	
Your email address: _____	
Have you been to China before? If yes, please write down the date(s): _____	
Type of letter required:	
<input type="checkbox"/> Business Visa Invitation Letter issued by Orient company ( <b>RMB180</b> ); It is suitable for the client from common countries, and using our company letter head and seal, furnished to client within 1-2 working days.	
<input type="checkbox"/> Official Visa Invitation Letter issued by local government ( <b>RMB500</b> ); The letter is issued by government officer; <b>clients from sensitive countries</b> need to be applied. Special request and policy could be enquired from individual local China Embassy & Consulate .Extra documents are requested for your invitation letter..	

**Note: the invitation letter fee must be paid in full before the letter processed, and the fee is not refundable.**

**The copy of your passport & company registration certification must be submitted together with this form.**

**PAYMENT BY CREDIT CARD**

I hereby authorize Orient Event Service Co. Ltd to debit my card below for the above service arranged:-

- Visa Card     
  Amex Card     
  Master Card

Name of Credit Cardholder: \_\_\_\_\_ Credit Card Number: \_\_\_\_\_

Expiry Date (mm/yy): \_\_\_\_\_ CVV Code \_\_\_\_\_ Credit Cardholder's Signature: \_\_\_\_\_

**Please fill up the above form in Block letter, take photo and send all documents by E-mail to [booking@orient-explorer.com.cn](mailto:booking@orient-explorer.com.cn).**

<b>Authorised by:</b>	<b>Please make a copy for your own file &amp; return this form to the following :</b>
Exhibiting Company: _____ Stand No: _____	
Contact: _____ Position: _____	<b>Orient Event Service Co. Ltd</b>
Tel: _____ Fax: _____	<b>Ms. Lucy Ye</b>
Email: _____	Tel: +86 21 5109 9795
Signature: _____ Date: _____	Fax: +86 21 6464 4008
	Email :booking@orient-explorer.com.cn